

# Great Basin Incident Management Team Workshop

March 26 – 28, 2018

**The Riverside Hotel**  
**2900 Chinden Boulevard**  
**Boise, ID 83714**



<b>Monday, March 26, 2018 (ICs, GBCC, &amp; GBOC)</b>		
1000 – 1200	Great Basin Operations Committee Meeting ICC Council Meeting (separate)	Fransted DeMasters
1200 – 1300	Lunch	All
1300 – 1700	Great Basin CG, OC, ICC Joint meeting	Petersen/Fransted/DeMasters
1300 – 1700	Other Meetings/Training	TBD

<b>Tuesday, March 27, 2018 (All)</b>		
0800 – 0945	Team Breakout Meetings Team Introductions, Team Business	ICs
1000 – 1200	General Session – Welcome (10 Minutes) <ul style="list-style-type: none"> <li>• GBCG Leaders Intent (15 Minutes)</li> <li>• GBOC Update (10 Minutes)</li> <li>• GBICC Update (5 Minutes)</li> <li>• GB Coordination Center (20 Minutes) <ul style="list-style-type: none"> <li>o Updates</li> <li>o Season Outlook</li> </ul> </li> <li>• Incident Business Update (15 Minutes)</li> <li>• GB Training/Trainee Update (15 Minutes)</li> <li>• GB Type 3 Organization Update (15 Minutes)</li> </ul> Wrap Up/Instructions (10 Minutes)	Roide Petersen Fransted Demasters  Dingman Newmerzhycky Haslam Woods Hecht Roide
1200 – 1300	Lunch	All
1300 – 1350	Concurrent Session #1 (See Attached)	All
1400 – 1450	Concurrent Session #2 (See Attached)	All
1500 – 1550	Concurrent Session #3 (See Attached)	All
1600 – 1650	Concurrent Session #4 (See Attached)	All
1700 – 1730	AAR	ICs, Petersen, Fransted

<b>Wednesday, March 28, 2018 (All)</b>		
0800 – 0830	Introduction	Roide
0830 – 0930	Speaker – The Funny Thing About Work: How To Use Humor To Be More Effective	Andrew Tarvin
1000 – 1200	Functional Breakouts (See Attached)	Team 4 C&G
1200 - 1300	Lunch	All
1300 - 1700	Team Breakout Meetings Team Business	ICs
1300 - 1700	Great Basin Coordinating Group Meeting	Petersen
1700 - 1800	AAR	ICs, Petersen, Fransted

Concurrent Sessions (See attached)		
Time	Room	Topic
1300 – 1350	Juniper/Laurel (200) Cinnabar (80) Aspen (50) Delamar (40)	Pre-Incident Education, Post Incident (first 72-hour), & CISM Social Media Use Objective & Operational Task Writing Remote briefing demo
1400 – 1450	Juniper/Laurel Cinnabar Aspen Delamar	MAC Overview/IMT Interaction Collector/ArcGIS Online Uses Medevac Options/Procedures/New Medical Incident Response & REPLICA Remote Camera Usage/Capabilities
1500 – 1550	Juniper/Laurel Cinnabar Aspen Delamar	IMT Succession Planning Structure Protection Assessments (standardize software) NWCG Training Standardized GB Line Order Form
1600 – 1650	Juniper/Laurel Cinnabar Aspen Delamar	Standardized Incident Replacement Guidance/Tire Inspections Meeting facilitation MTDC Firefighter Health and Safety Study - Lessons Learned Standardized Check-In Form

Functional Breakouts			
Functional Area	Room	Lead	IC Liaison
Plans	Emerald	Flanagan/Peck	Bird
Operations	Juniper/Laurel	Shaw/Vining/Sawyer	Chadwick
Aviation	Opal	Greenhalgh	Lund
Safety	Cinnabar	Lathen/Brouillette	Roide
Logistics	Aspen	Swenson	Martin
Finance	Delamar	Fisher	Rohrer
Information	Garnet	Bender	Demasters
Type 3	Topaz	TBD	N/A

Additional Room Assignments		
Day	Purpose/Group	Room
<b>Monday, March 26 (1000 – 1200)</b>		
	Great Basin Operations Committee	Emerald
	Great Basin IC Council	Garnet
<b>Monday, March 26 (1300 – 1700)</b>		
	GB CG/OC/ICC & Committee Chairs joint meeting	Cinnabar
	Ad Hoc Meetings	Emerald/Garnet
<b>Tuesday, March 27 (0800 – 0945) Team Meetings</b>		
	Team 1—Lund	Cinnabar
	Team 2—Martin	Juniper/Laurel
	Team 3—Rohrer	Emerald
	Team 4—Roide	Aspen
	Team 5—Bird	Opal
	Team 6—Chadwick	Delamar
<b>Tuesday, March 27 (1000 – 1200) General Session</b>		Juniper/Laurel
<b>Tuesday, March 27 (1700 – 1730) AAR</b>		Topaz
<b>Wednesday, March 28 (0800 – 1130) General Session</b>		Juniper/Laurel
<b>Wednesday, March 28 (1300 – 1700) Team Meetings</b>		
	Team 1—Lund	Cinnabar

Additional Room Assignments		
Day	Purpose/Group	Room
	Team 2—Martin	Juniper/Laurel
	Team 3—Rohrer	Emerald
	Team 4—Roide	Aspen
	Team 5—Bird	Opal
	Team 6—Chadwick	Delamar
	Great Basin Coordinating Group Meeting (TBD)	Topaz
<b>Wednesday, March 28 (1700 – 1800) AAR</b>		Topaz

### Concurrent Sessions 1300-1350

- **Pre-Incident Education, Post-Incident (first 72-hour), and CISM as it relates to IMTs (Juniper/Laurel)** – Session will touch on pre-incident education and CISM Teams. Primary focus will be on the first 72 hours following a critical incident and what IMT's can do to do no harm and set others up for success. **Nelda St Clair / Zac Brouillette**
- **Social Media Use (Cinnabar)** - Discuss growing and evolving uses of social media for internal and external communications on incidents, as well as best practices for social media use by teams, technical limitations and potential opportunities, consistency, and transitions. **Rita Henderson**
- **Objective & Operational Task Writing (Aspen)**– Leaders must communicate the purpose of a chosen action or direction so those being briefed have a clear understanding of the task and desired end state. Session will discuss writing Incident Objectives (ICS-202) and Operational Tasks (ICS-204) that are relevant and clearly relay leader's intent. **Tim Roide / Gary Peck**
- **Remote Briefing Demo (Delamar)** – GB Team 4 will set-up existing system for presentation and provide applicable field applications, list of hardware/software, and step-by-step instructions. **Dustin Jensen / Heidi Little / Steve Shaw**

### Concurrent Sessions 1400-1450

- **MAC Overview/IMT Interaction (Juniper/Laurel)** – MAC provides a forum to discuss actions to be taken to ensure that an adequate number of resources are available to meet anticipated needs and to allocate those resources most efficiently during periods of shortage. Session will provide overview of the MAC function, processes and timelines, and discuss best practices for IMTs to effectively and efficiently interact with MAC. **Derek Hartman**
- **Collector/ArcGIS Online Uses (Cinnabar)** – Review updates to the Enterprise Geospatial Portal (EGP) and ArcCollector/AGOL. Discuss the successes and challenges with using AGOL/Collector on incidents. Identify opportunities for utilization other than operations (i.e. fire behavior, weather observations, etc). **Sean Triplett / Cole Belongie / Christine Brown / Julie Osterkamp**
- **Medevac Options/Procedures, REPLICA, & Medical Incident Report (Aspen)** – Discuss various ground and aviation medivac options (i.e. incident aircraft, life flight, local ambulance, rapid extraction modules, etc) and the operational planning needs for each. Share lessons learned/tips/tricks associated with the various methods to enhance planning response to an incident to insure the best patient care and medivac efficiency. Discuss the process involved with injured patients and medevacs (agency transportation vs. commercial life flight transportation). Highlight necessary requirements by field medical providers and comp/claims personnel to facilitate successful adjudication of injured employee OWCP claims with the Department of Labor. What is Replica and does it change wildland EMS? Medical Incident Report-Introduction and familiarization to the changes in the new ICS 206 WF /IRPG Medical Incident Report. **Kevin Greenhalgh / Sarah Fisher / Wes Lathen**
- **Remote Camera Usage/Capabilities (Delamar)** – Discussion and display of current and future products utilizing permanent or portable cameras from the University of Nevada Reno Seismological Lab and the NIFC Remote Sensing/Fire Weather Support Unit. **Graham Kent / Robbie Swofford**

### Concurrent Sessions 1500-1550

- **IMT Succession Planning (*Juniper/Laurel*)** – The future of wildland fire management, particularly Incident Management Teams, is a complex and emotionally charged issue. Session will be an open discussion on how best to best recruit for, organize and manage Great Basin IMTs in the future to meet the needs of the public, agencies and team members. **Paul Peterson**
- **Structure Protection Assessments - Standardize Software (*Cinnabar*)** – Structure protection assessments are a large component of many Great Basin fires. During transitions, information can be lost or unusable due to multiple information collecting platforms including ARC Collector, Do Forms, or PDF Maps. The session will strive to discuss and develop a proposal for all Great Basin IMTs to utilize a standard collection program. **Dave Vining / Kevin Greenhalgh / Tracy Connelly / Christine Brown / Julie Osterkamp**
- **NWCG Training / GBTU Priority Trainee List (*Aspen*)** – NWCG is currently undertaking a substantial effort to review positions, standards, qualifications, and training to streamline processes, enhance training efficiency, and incorporate new technology and practices. Field involvement and SME perspectives are vital components of this assessment. Time will also be allotted to discuss the GB Priority Trainee process and status. **NWCG Training Staff / Kelly Woods**
- **Standardized GB Line Order Form (*Delamar*)** – Working session. Each IMT bring current Line Order forms. Come to consensus on what items all teams have (or should have) and also produce a pick list of 'supplemental' items teams may have that could be adopted by other teams if wanted. **Dave Vining / Tracy Swenson**

### Concurrent Sessions 1600-1650

- **Standardized Incident Replacement Guidance/Tire Inspections (*Juniper/Laurel*)** - Review proposed incident replacement process and agree on a standard. Discuss tire safety and requirements. Review Great Basin Incident Business Committee guidance for tire inspection and replacement. **Sarah Fisher / Elden Alexander / Karen Haslam**
- **Meeting Facilitation (*Cinnabar*)** – Best practices for managing successful and productive meetings, with internal and external audiences, using effective communication, teamwork, and facilitation techniques. **Kim Nelson**
- **MTDC Firefighter Health and Safety Study - Lessons Learned (*Aspen*)** – Joe Sol is an exercise physiology working for the National Technology and Development Program in Missoula, MT. He has been a part of the field studies done on wildland firefighters. This session will highlight the data they are collecting and how the fire community, including IMT's, can improve firefighter health and safety. **Joe Sol**
- **Standardized Check-in Form (*Delamar*)** – Working session. Each IMT to bring their check-in form, review, discuss, and formulate standard form for all GB IMTs. In addition, IHC Representative will discuss options of electronic check-in of National Resources. **Heidi Little / Sarah Peterson /Cherie Ausgothorp /Mike Krupski**

## Functional Group Primary Topics

Note: IC Liaison will document Functional Breakout discussions/decisions.

### **OPERATIONS BREAKOUT: Juniper/Laurel**

- Team Intros, Succession Planning
- Pre-Orders – should all IMT look the same?
- Training OSC2 as OPBD on type 1 incidents? Good practice?
- Concerns for 2018 season and suggestions? Fuel loading? Shortage of resources? Etc?
- Zoning dos and don't
- Daily Operations Updates via Social Media
- Great Basin 2017 reports/FLA/Accidents

### **AVIATION BREAKOUT: Opal**

- Incident UAS ordering and use protocols
- Designating helispots vs Medevac sites
- MAC process
- MAC Aviation Support conference call agenda
- Boise BLM Type 1 helicopter briefing
- Lend/lease policy and cost tracking
- Transfer of Risk
- Resource Availability/Operational Tempo awareness

### **SAFETY BREAKOUT: Cinnabar**

- Guidance on reporting injuries and illness on 209
- New Medical Incident Report and 206
- Resources assigned to fire with medical qualifications, do they need reciprocity
- What is REPLICA? (Recognition of EMS Personnel Licensure Interstate Compact). Why REPLICA? How does it benefit the Reciprocity of EMS personnel assigned to an incident?
- Major Redbook changes as they apply to Safety and Medical
- EMS & Extrication Kits- Standards, ordering and qualifications

### **LOGISTICS BREAKOUT: Aspen**

- GB Cache Update (Will Abela)
- Contract Equipment Update (Cathy Baird)
- National Contract Update (Mary Fields)
- NWCG Logistics Committee Update (Dave Haston)
- Round Robin Lessons Learned by IMT LSC lead (Tracy Swenson)

### **PLANS BREAKOUT: Emerald**

- Collector/AGOL and overview on GISS classes.
- 209- Internet Explorer vs Chrome. Complexing and glitches related to that (injuries, cost)
- Full suppression and calculating percent contained vs percent effort.
- Documentation – new standards for long duration events (electronic and paper)
- IT Equipment Management
- Mimmitt Trailers – utilization and transport to/from incidents.
- Firenet (Rhonda Toronto – 20 min)
- Round Robin

### **FINANCE BREAKOUT: Delmar**

- Review changes to 2018 IIBMH
- Review changes to accrual process.
- Review GB UTV process – consider recommendation for use at national level.
- Briefing on status of S260 course
- Discussion re: incident work schedules, oversight, consistency.
- Update on TIPP
- Discuss interagency PROC & TIME Field Guides.
  - Accurate invoicing (LUAs, contractors)
  - Breakdown calculations
- Discuss Lend Lease Policy. Are we consistent? How does it affect other sections?

### **INFORMATION BREAKOUT: Garnet**

- Expectations of Information Unit
- Public Affairs Panel
- Social Media

### **TYPE 3 BREAKOUT: Topaz**

- Forthcoming

## Speaker Overview

### **Andrew Tarvin**

Humor At Work - Be More Productive, Less Stressed, And Happier Using Humor At Work.

#### THE CONFIDENT COMMUNICATOR: HOW TO COMMUNICATE ANY MESSAGE TO ANYONE

The average person spends 80% of their time in some form of communication: emails, meetings, presentations, small talk, phone calls, text messages, snapchats, knowing looks, and more. But just because we communicate frequently it doesn't mean we do it well.

#### LEADING ON YOUR FEET: THE ART AND SCIENCE OF LEADERSHIP THROUGH IMPROVISATION

We live in a Volatile, Uncertain, Complex, and Ambiguous world. Strategies change frequently, organizations rise and fall overnight, and the only constant is change. Today's leaders have to be adept at thinking on their feet, leveraging their team's strengths, and confidently leading through change.

#### Andrew's Experience -

Andrew has always been an engineer. As a kid, he was so obsessed with efficiency that he was born 3 weeks early because, even in the womb, he wanted to do things quickly. Since then, he's been finding ways to be more efficient and more effective in the workplace.

And he's found success along the way. Andrew...

- Was a top-rated international project manager at Procter & Gamble.
- Has worked with over 100 organizations, including ESPN, GE, IBM, and Raytheon.
- Has performed in over 800 shows for more than 35,000+ people.
- Graduated Magna Cum Laude with a degree in Computer Science & Engineering.
- Created a project plan on how to load the dishwasher more efficiently... when he was 12 years old.

#### **QR Code for Agenda**

