

INCIDENT ACTION PLAN

Florida Bugaboo Fire

**Sunday
June 10, 2007
Day Shift**

**Type III Incident Management Team
Steve Ripley – Incident Commander**

INCIDENT OBJECTIVES	1. Incident Name	2. Date Prepared	3. Time Prepared
	Florida Bugaboo	06/09/2007	1500
4. Operational Period – 06/10/2007 Sunday 0700-1900			
5. Incident End State			
Provide containment and control resources adequate for a nominal threat of escape. Rehab of control lines and mitigate impacts to natural and cultural resources adequate for returning management of the incident to the district. Excess supplies as well as trash will be removed from the line.			
5. Incident Objectives			
<ol style="list-style-type: none"> 1. Provide for safety of fire suppression forces assigned to the Florida Bugaboo Wildfire, and the general public, by adhering to LCES, work/rest guidelines, and maintaining public awareness of risks to the community. 2. Maintain and improve relationships with all cooperators, adjacent landowners including GOAL organization and the affected communities, local government and emergency management officials. Involve them in the planning process, and keep them informed on all fire activities. 3. Provide training opportunities for State, Federal, and Local governments and cooperators in the areas of Incident Command and Fire Management. 4. Manage the assigned fire and any new starts delegated to the team using unified command in a manner consistent with the Florida Division of Forestry and the U. S. Forest Service fire management policies. 5. Provide a strong commitment to cost containment. 			
6. Strategy			
Maintain suppression resources to a level manageable by a Type III organization that will provide continued patrol, mop up and rehab on the Florida Bugaboo Fire and support local agency needs.			
7. Human Resource Policy			
<p>This Type 3 Organization is committed to a “zero tolerance” policy against inappropriate behavior during incident operations. We expect an attitude of mutual respect for all Incident personnel and the public we serve. Any form of harassment, discriminatory practices, or disrespectful behavior will not be tolerated and will be dealt with appropriately. Illegal drug use or other illegal activities will not be tolerated and will be turned over to local law enforcement authorities. Alcohol is strictly prohibited from the fire camp and all other incident locations. Violation of these standards of conduct can result in prompt dismissal from the incident.</p> <p>Individuals who are aware of any inappropriate behavior of incident personnel should tell their supervisor.</p>			
8. Attachments (X if attached)			
<input checked="" type="checkbox"/> Organization List - ICS 203	<input checked="" type="checkbox"/> Medical Plan - ICS 206	<input checked="" type="checkbox"/> Safety Message _____	
<input checked="" type="checkbox"/> Division Assignment Lists - ICS 204	<input type="checkbox"/> Incident Map	<input checked="" type="checkbox"/> _____	
<input checked="" type="checkbox"/> Communications Plan - ICS 205	<input type="checkbox"/> Traffic Plan	<input type="checkbox"/> _____	
9. Prepared By (Planning Section Chief)	10. Approved By (Incident Commander)		
/s/ Tim Wilkinson	/s/ Steve Ripley		

ORGANIZATION ASSIGNMENT LIST		9. Operations Section	
1. Incident Name Florida Bugaboo		Chief	
		Planning Ops	Butch Hall
		a. Day Operations	
2. Date Prepared 6-9-07		3. Time Prepared 1200	
		Division - East	
		Division - West	
4. Operational Period 6-10-07 0700 - 1900		Division/Group	
		Division/Group	
5. Incident Commander and Staff		Division/Group	
Incident Commander	Steve Ripley	Division/Group	
Deputy		Division/Group	
Safety Officer	David Hildebrand	b. Night Operations	
Information Officer		Division/Group	
Liaison Officer		Division/Group	
6. Agency Representatives		Division/Group	
Agency	Name	Division/Group	
Baker Co, Planning & Zoning	Ed Preston	Division/Group	
Columbia Co. Sheriff	Bill Gootee	Division/Group	
Baker Co. BOCC	Ann Yarborough	Division/Group	
FHP	Lt. Rick Carpenter	c. Staging	
		Division/Group	
7. Planning Section		Division/Group	
Chief	Tim Wilkinson	Division/Group	
Deputy		Division/Group	
Resources Unit	Matthew Midgette	Division/Group	
Situation Unit		Division/Group	
CTSP	Sanford Carson	Division/Group	
Demobilization Unit	Maria Wilson	d. Air Operations Branch	
IMET		Air Ops Branch Director	Dennis DeLack
Fire Behavior Analysis		Air Attack Supervisor	
Human Resources		Air Support Supervisor	
GIS Specialist		Helibase Manager	Terry Grogan
		Air Tanker Coordinator	
		10. Finance Section	
8. Logistics Section		Chief	
Chief	Butch Mallett	Deputy	
Deputy		Time Unit	Rosie Fox
Supply Unit	J Copple/K Schlechty	Procurement Unit	Judy Pittman
Facilities Unit	Marc Harris Dan Butterfield	Compensation/Claims Unit	
Ground Support Unit	Michael Nelson	Cost Unit	Susan Wolfe
Communications Unit	Jeff Tong	Prepared by (Resource Unit Leader) Matthew Midgette	
Medical Unit			
Security Unit	Shawn Ready		
Food Unit	Marc Harris		

DIVISION ASSIGNMENT LIST				1. Branch		2. Division/Group East & West Divisions	
3. Incident Name FLORIDA BUGABOO				4. Operational Period Date: 06/10/07 Sunday Time: 0700 – 1900			
5. Operations Personnel							
Operations Chief			Division Supervisor				
Planning OPS		Butch Hall		Air Ops Branch Director		Dennis Delack	
Deputy OPS				Safety Officer		David Hildebrand	
6. Resources Assigned This Period							
Strike Team/Task Force/ Resource Designator		Leader		Number Persons	Trans Needed	Drop Off PT/Time	Pick Up PT/Time
TFLD		Dalynn Parks		1	N	Bugaboo ICP/0700	Bugaboo ICP/1900
Chickasaway Eng TP6 E-110		Rodney Landrum		3	N	Bugaboo ICP/0700	Bugaboo ICP/1900
Sacramento/LNF Engine 237 T3 E-495		John McLaughlin		5	N	Bugaboo ICP/0700	Bugaboo ICP/1900
DOZB		D.Shekell/L. Lowry		2	N	Bugaboo ICP/0700	Bugaboo ICP/1900
DOZBs (T)		L. Engelson/J. Horton		2	N	Bugaboo ICP/0700	Bugaboo ICP/1900
DOZB (T)		Rebecca Johnson		1	N	Bugaboo ICP/0700	Bugaboo ICP/1900
DOZB		Andrew Valdez		1	N	Bugaboo ICP/0700	Bugaboo ICP/1900
Jackson HC C-4		Lamar Liddell		19	N	Bugaboo ICP/0700	Bugaboo ICP/1900
TimPrep Excavators		TBA		6	N	Bugaboo ICP/0700	Bugaboo ICP/1900
EMT*		Eric Pritchard		1	N	Bugaboo ICP/0700	Bugaboo ICP/1900
EMT*		John Spangler		1	N	Bugaboo ICP/0700	Bugaboo ICP/1900
Archeology Team 1		Lydick		1	N	Bugaboo ICP/0700	Bugaboo ICP/1900
Archeology Team 2		Jurney		1	N	Bugaboo ICP/0700	Bugaboo ICP/1900
Archeology Team 3		Mones		1	N	Bugaboo ICP/0700	Bugaboo ICP/1900
7. Operations Patrol line and mopup within 600' of the fireline. Note: Review Hazard Tree Safety (pg 80) of Incident Response Pocket Guide. Isolate ares of reburn and mopup or burn out as appropriate.							
8. Special Instructions Read the safety message and know your medical and communications instructions in case of emergencies. See the Radio Communications Plan for Frequencies. Caution: Expect to encounter logging and road maintance equipment in all divisions. Slow down and give a wide berth. Rayonier Road 110 eastbound & 116 westbound will be one-way traffic. **EMTP and * EMT will coordinate with Planning OPS (Butch Hall) for location. Rehab all lines according to the rehab plan.							
9. Division/Group Communication Summary							
Function	Frequency	System	Channel	Function	Frequency	System	Channel
Command		King NIFC		Logistics		King NIFC	
Tactical Div/Group		King NIFC		Air to Ground		King NIFC	
Prepared By (Resource Unit Leader) Matt Midgette		Approved By (Planning Sect. Ch.) Tim Wilkinson			Date 06/09/07		Time 1800

DIVISION ASSIGNMENT LIST				1. Branch		2. Division/Group Initial Attack	
3. Incident Name Florida Bugaboo				4. Operational Period Date: 6/10/2007		Time: 18:00	
5. Operations Personnel							
Operations Chief		Steve Ripley		Deputy Operations Chief			
Planning OPS		Butch Hall		Air Attack Supervisor No.		Dennis Delack	
6. Resources Assigned This Period							
Strike Team/Task Force/ Resource Designator		Leader		Number Persons	Trans Needed	Drop Off PT/Time	Pick Up PT/Time
ICT3		Spencer		1	N	Osceola/0700	Osceola/1900
DOZB		Pritchard		1	N	Osceola/0700	Osceola/1900
Osceola Dozer O-1 D4H		Owens		1	N	Osceola/0700	Osceola/1900
Osceola Dozer O-1 D4H		Cason		1	N	Osceola/0700	Osceola/1900
Osceola Dozer O-1 D4H		Ditschle		1	N	Osceola/0700	Osceola/1900
Osceola Engine T6		Najjar		3	N	Osceola/0700	Osceola/1900
Osceola Engine T6		Varnedoe		3	N	Osceola/0700	Osceola/1900
Osceola Engine T6		Shell		2	N	Osceola/0700	Osceola/1900
Resouce Advisor		Johnson/Dorman		2	N	Osceola/0700	Osceola/1900
7. Operations Patrol lines and mop-up within 600' of the fire line Isolate areas of reburn and mop-up or burn out as appropriate Caution, logging operations will be continuing north of SR 2							
8. Special Instructions Read the Safety Message and know the medical and communications instructions in case of emergencies See the communications plan for radio frequencies Inventory all pumps on the Division by service tag # and report to DIVS							
9. Division/Group Communication Summary							
Function	Frequency	System	Channel	Function	Frequency	System	Channel
Command		King NIFC		Logistics		King NIFC	
Tactical Div/Group		King NIFC		Air to Ground		King NIFC	
Prepared By (Resource Unit Leader) Matt Midgette		Approved By (Planning Sect. Ch.) Tim Wilkinson			Date 6/09/2007		Time 15:00

MEDICAL PLAN	1. Incident Name Florida Bugaboo	2. Date Prepared 6/09/07	3. Time Prepared 1800	4. Operational Period 6/10/07 0700 - 0700					
5. Incident Medical Aid Stations									
Location		Medical Aid Stations			Paramedics Yes No				
East & West Divisions		EMT-P Steve Spangler	Cell: (386) 466-8273			X			
East & West Divisions		EMT Eric Pritchard	Cell: (386) 466-8437			X			
6. Medical Transportation									
Name		Location		Contact		Paramedics Yes No			
Baker County EMS		1190 W. Macclenny Ave. Macclenny, FL		(904) 259-0229		X			
Columbia County EMS		5085 W. St. Rd. 247 Lake City, FL		(386) 752-3222		X			
Trauma 1 (Air Medical)		3792 E. US 90, Lake City, FL (MEDL or EMT initiate only)		911 or (386) 719-7530		X			
B. Incident Ambulance Resource Assignments									
Name		Location		Contact		Paramedics Yes No			
Ambulance – Non Assigned		ICP							
Ambulance Pickup Points		East Side-Taylor F.D. / West Side –Deep Creek F.D.							
7. Hospitals									
Name		Address		Travel Time Air Ground		Phone	Helipad Yes No	Burn Center Yes No	
Shands Lakeshore		368 Franklin St. Lake City, FL		15	20	(386) 754-8000	X		X
Lake City Medical Center		340 NW Commerce Dr. Lake City, FL		15	20	(386) 719-9000	X		X
Shands University of Florida		1600 SW Archer Rd. Gainesville, FL		15	20	(352) 265-8000	X	X	
Ed Frazier Memorial		159 N. Third St. Macclenny, FL		15	20	(904) 259-3151	X		X
8. Medical Emergency Procedures									
<p>Any injuries or illnesses should first be reported to Div. Supervisor. Div. Supervisor will notify line Safety Officer and Communications Unit with type of illness/injury and exact location. Communications will clear the air for emergency traffic and notify Incident safety Officer and Medical Unit Leader for advice on further care. If air medical helicopter is used within the fire perimeter, Communications should notify Air Operations Director and Helibase. When meeting point has been arranged with rescue or ambulance, personnel and patient need to remain at that location.</p> <p>Should an incident occur, please call the assigned EMT: EMT-P Steve Spangler - Cell: (386) 466-8273 EMT Eric Pritchard - Cell: (386) 466-8437</p> <p>DIVS: For injury/illness: Please provide mechanism of injury, level of consciousness, and general condition of patient. SPECIFY IF INJURY/ILLNESS APPEARS TO BE LIFE-THREATENING.</p>									
Prepared by (Medical Unit Leader) Debbie Walden (MEDL-T)					10. Reviewed by (Safety Officer) David Hildebrand				

INCIDENT RADIO COMMUNICATIONS PLAN			1. Incident Name		2. Date/Time Prepared		3. Operational Period	
			Florida Bugaboo Fire		6/09/07 18:00		Date/Time 06/10/07 Day 0700 - 1900	
4. BASIC RADIO CHANNEL UTILIZATION								
Radio Type/Cache	Channel	Function	Frequency/Tone	Wide/ Narrow	Assignment	Remarks		
King NIFC	Ch 1	Tac 1	Rx/Tx166.725	N	East Side	Div A B C D E		
King NIFC	CH 2	Tac 2	Rx/Tx 151.235	N	West side only	Div CC Div DD		
King NIFC	CH 3	Tac 3	Rx/Tx 151.295	N	West side only	Div AA Div BB		
King NIFC	CH 4	RED	Rx/Tx 154.265	N		Mutual Aid		
King NIFC	CH 5	R-8 Fire	Rx/TX169.900	N		R-8 Fire		
King NIFC	CH 6	Air to Ground	Rx/Tx166.675	N	Air Operations	Aircraft call up		
King NIFC	CH 7	Command 3	Rx/Tx 159.4125 Tx 151.2125 Tone 100.0	N		West/Northwest side of fire		
King NIFC	CH 8	Command 1	Rx 162.9625 Tx 171.7875	N	Use as needed per your area	Northern side of fire		
King NIFC	CH 9	Command 2	Rx 166.6125 Tx 168.400	N	Use as needed per your area	South Side of fire		
King NIFC	CH 10	Forest Osceola Rptr NF	Rx 171.550 Tx 172.375 Tone: 167.9	N		Forest		
King NIFC	CH 11	Forest Eddy Rptr NF	Rx 171.550 Tx 172.375 Tone 146.2	N		Forest		
King NIFC	Ch 12	White	RX/TX 154.280 Tone 103.5	N		Div Tactical		
King NIFC	Ch 13	Baker Fire Rptr	Rx 154.400 Tx 153.950 Tone 156.7	N		TownTaylor		
King NIFC	Ch 14	Air Guard	168.625 Tone 110.9	N				
5. Prepared By (Communications Unit) Jeff Tong								

DEMOBILIZATION PLAN

THIS INCIDENT WILL BE DEMOBING ALL PERSONNEL BY THE CLOSE OF SHIFT ON SUNDAY, 6-10-2007.

SHIFTS TO DEMOB WILL BE ASSIGNED A TIME AND DATE BY YOUR SECTION CHIEFS.

PLEASE HONOR YOUR SCHEDULED SHIFT TIME AND DATE TO BEGIN YOUR DEMOB PROCESS.

FOR THOSE WHO REQUIRE AIRLINE RESERVATIONS TO RETURN TO YOUR HOME UNIT, PLEASE CHECK WITH THE DEMOB UNIT FOR ANY PERTINANT INFORMATION THAT COULD SPEED OBTAINING FLIGHT RESERVATIONS.

Name	Position	Phone
COMMAND		386-719-2746
	Safety/Human Res Information	386-719-2741 386-719-2739
Steve Ripley	IC	352-538-5884
Hildebrand, David	SOF(T)	740-607-8219
PLANNING	Demob	386-719-2745
	Fax	386-719-2733
	Plans/Resources	850-254-0632
LOGISTICS	Ordering	386-719-2744
	Fax	386-719-2747
	Communications	386-719-2748
	Ground Support	386-719-2740
	Ground Support Taylor	904-259-5866
Ready, Shawn	SEC1	606-344-5422
BUYING TEAM	Fax	386-487-0057
Gemaa Pelch	PA10	601-842-6966
Gabe Cottrell	Contract Officer	334-315-0170
Beverly McKelvey	BUYM	936-635-7822

Name	Position	Phone
OPERATIONS		386-719-2743
Hall, Butch	POSC	850-373-8160
AIR OPERATIONS	Helibase	386-754-1017
	FAX	386-754-1016
FINANCE	Time	386-719-2742
	Fax	386-719-2734
CONTACTS		
Osceola RD		386-752-2577
	Dispatch	Ext. 4536
Lake City DOF		386-758-5700
Lake City DOF -Fax		386-758-5725
FICC		850-523-8600
FICC - Fax		850-580-6885
Preston, Ed		904-716-4163
Columbia Co. Public Works- Hoyle Crowder, Director		386-752-5955
	Baker County Planning and Zoning Director	
Huntley, Randy	CSX	850-545-3783
Gollobin, Dave	CSX	904-334-9321
Hall, Donald	EOC	904-237-4205
Sheriff's Trailer at Taylor		904-259-1429
Scrub #2 Fire ICP		917-285-6017



HUMAN RESOURCE MESSAGE

"Inappropriate behavior is harassment including sexual and racial harassment and shall not be tolerated".

We expect everyone assigned to the incident to conduct themselves in a professional manner. Inappropriate actions, behaviors or comments will not be tolerated. You have the responsibility to stop inappropriate actions, behaviors or comments immediately upon becoming aware of them.

SEXUAL HARASSMENT at work, including emergency incidents, occurs whenever unwelcome conduct on the basis of gender, adversely affects a person's ability to do their job, and contributes to a hostile work environment. Sexual harassment includes, but is not limited to, the following types of conduct:

- ✚ Unwelcome sexual advances
- ✚ Requests for sexual favors
- ✚ Discussing sexual activities
- ✚ Telling off-color jokes
- ✚ Unnecessary touching
- ✚ Displaying sexually suggestive pictures
- ✚ Using demeaning or inappropriate terms
- ✚ Using indecent gestures
- ✚ Using crude and offensive language
- ✚ Commenting on physical attributes

We must treat each other and the public with respect and professionalism. This is how we want to be treated and it is the foundation for good customer service.

"Anything less is simply unacceptable"

SAFETY MESSAGE
June 10, 2007 0700-1900

<i>Major Hazard and Risks:</i>
➤ Logging & Heavy Equipment Operations and Road Conditions
➤ Rehab Safety
➤ Complacency
➤ Logging salvage operations and road maintenance continues. Slow down and give these machines a wide berth when passing. Watch the road surfaces. Avoid standing water and soft shoulders. By reducing your speed—you'll be safer and not rip up the forest roads too.
➤ Rehab is an important function of any fire assignment. Fire weakened trees, backing of equipment and transports, and traffic congestion, are but a few areas of concern. During your shift, identify at least one other safety concern and share it with the group during de-briefing. Lets all be safe out there.
➤ Even though this fire is winding down, this is not a time for complacency. Please remain focused on your assignment and maintain your situational awareness. Everyone has done an excellent job with safety on this incident. Don't Stop Now!!

STANDARD FIREFIGHTING ORDERS

1. **Keep informed on fire weather conditions & forecasts**
2. **Know what your fire is doing at all times**
3. **Base all actions on current & expected behavior of the fire**
4. **Identify escape routes & safety zones, and make them known**
5. **Post lookouts when there is possible danger**
6. **Be alert. Keep calm. Think clearly. Act decisively.**
7. **Maintain prompt communications with your forces, your supervisor and adjoining forces.**
8. **Give clear instructions and insure they are understood.**
9. **Maintain control of your forces at all times.**
10. **Fight fire aggressively, having provided for safety first.**

Dave Hildebrand
INCIDENT SAFETY OFFICER

**AVAILABLE
RESTURANTS AS OF 06-08-2007**

Cracker Barrel
240 SW Commerce Blvd
(386) 755-5638
Sun-Thurs 0600-2200
Fri-Sat 0600-2300

Waffle House
next to Texas Rdhs
W US HWY 90
(386) 752-7742
24 Hours

Hardee's
279 W. Duval St.
(386) 756-2261
Mon-Sat 0500-2200
Sun 0600-2200

Ruby Tuesday
245 Commerce Blvd
(386)719-3845
Mon-Thurs 1000-2300
Fri-Sat 1000-2200
Sun 1100-2200

Sonny's BBQ
3177 W. US HWY 90
(386)752-1117
Sun-Thurs 1100-0000
Fri-Sat 1100-2200

Texas Roadhouse
3039 W. US HWY 90
(386) 758-0074
Sun-Thurs 1100-2230
Fri-Sat 1100-2330

PRINT USFS BUGABOO FIRE, NAME &
RESOURCE ORDER# ON RECEIPT (IF
DOF-PLEASE ADD "DOF" AFTER
BUGABOO FIRE).

**PER DIEM RATES APPLY \$7 - \$11 - \$18
ANY OVERAGES ARE YOUR RESPONSIBILTY**

