

APPENDIX A

COURSE ORDERING AND SUPPORT MATERIAL INFORMATION

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Fire Prevention Education Team Member, P-310

The following items may be ordered from the National Interagency Fire Center, Great Basin Supply Office Cache, Boise, Idaho 83705-5354. Consult the current NWCG National Fire Equipment System Catalog, Part 2: Publications for prices and ordering procedures (www.nwcg.gov/pms/pubs).

Each instructor will need:

NFES 2870	P-310 Instructor Guide
NFES 2873	P-310 Course Materials CD-ROM
NFES 2879	P-310 DVD “An Ounce of Prevention”

Instructors and students will need:

NFES 2874	P-310 Student Workbook
NFES 2872	P-310 Student Reference Clip Art CD-ROM
NFES 2878	P-310 Student Reference Templates CD-ROM
NFES 2877	P-310 Student Reference Tool Box CD-ROM
NFES 2750	Participating on Wildland Fire Prevention Education Teams Guide, PMS 464

A training course completion certificate should be provided to each student who successfully completes P-310. These certificates may be available at the training site or can be ordered:

NFES 1272	Training Course Completion Certificates (100/pg)
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The Course Coordinator should be familiar with:

Course Coordinator’s Guide, PMS 907, available at <http://www.nwcg.gov/pms/training/training.htm>

Instructors/Course Coordinator will need to obtain the following items at the training site:

- Computer w/MS PowerPoint program for presentation
- Computer projector and screen
- Computer projection remote control
- Projection back-up or extra bulbs
- Computer with internet access
- Colored markers
- Pencils, pens, paper, post-it notes
- Pencil sharpener
- Stapler and staples
- Paper clip and binder clips
- 2" binder (loose leaf) for student handouts
- 3 hole punch
- Tape dispenser with extra tape, masking tape
- Flip chart and holder/stand with extra tablets
- Wall clock
- Extension cords
- Copy capability
- Cadre breakout room
- Writing pads for each student
- Name tags and table tents
- List of places to go/eat
- Internet access in the training room
- Blank copy paper
- Blank CD's
- Scissors
- Duct tape