

HAM LAKE INCIDENT
INCIDENT ACTION PLAN

MANNELIN'S TYPE 2 TEAM

MAY 20, 2007

DAY OPERATIONAL PERIOD

NAD 83
LAT/LONG DEGREES DECIMAL MINUTES

Incident Objectives	1. Incident Name HAM LAKE	2. Date Prepared 05/19/07	3. Time Prepared 0913															
4. Operational Period 05/20/07 Sunday DAY Shift 0630 - 2000																		
5. General Control Objectives for the incident (include alternatives) <ol style="list-style-type: none"> 1. Ensure the safety of the public and assigned personnel through use of the Incident Safety Analysis (ICS 215A) process and by continually applying the Risk Management Process (IRPG page 1). Ensure appropriate fatigue management. 2. The primary objective is to protect structures, rehabilitate hand and dozer line, and backhaul equipment no longer needed for fire suppression. 3. Minimize impacts on wilderness and historical resources by incorporating wilderness management objectives and appropriate resource concerns. 4. Keep the public and cooperators well informed with daily updates, press releases, display boards and informational meetings. 5. Implement cost effective strategies within the limits determined by the WFSA. 6. Coordinate management actions and administrative reporting with the Ontario Type 1 Incident Management Team (Thunderbird #37). 7. Provide for the safe demobilization of excess resources by providing appropriate communications and coordination. 																		
6. Weather Forecast for Period Refer to the Fire Weather Forecast.																		
7. General Safety Message Refer to the Safety Message.																		
8. Attachments (mark if attached) <table border="0" style="width: 100%;"> <tr> <td><input checked="" type="checkbox"/> Organization List - ICS 203</td> <td><input checked="" type="checkbox"/> Incident Map</td> <td><input checked="" type="checkbox"/> Motorized Use Tracking</td> </tr> <tr> <td><input checked="" type="checkbox"/> Div. Assignment Lists - ICS 204</td> <td><input checked="" type="checkbox"/> Safety Message</td> <td><input type="checkbox"/> Team Welcome Letter</td> </tr> <tr> <td><input checked="" type="checkbox"/> Communications Plan - ICS205</td> <td><input checked="" type="checkbox"/> Traffic Plan</td> <td><input type="checkbox"/> Incident Replacement</td> </tr> <tr> <td><input checked="" type="checkbox"/> Medical Plan - ICS 206</td> <td><input checked="" type="checkbox"/> Fire Behavior</td> <td><input checked="" type="checkbox"/> Aviation Emergency Evacuation</td> </tr> <tr> <td><input checked="" type="checkbox"/> Air Operations Summary - ICS 220</td> <td><input checked="" type="checkbox"/> Human Resource Message</td> <td><input type="checkbox"/> Demob List</td> </tr> </table>				<input checked="" type="checkbox"/> Organization List - ICS 203	<input checked="" type="checkbox"/> Incident Map	<input checked="" type="checkbox"/> Motorized Use Tracking	<input checked="" type="checkbox"/> Div. Assignment Lists - ICS 204	<input checked="" type="checkbox"/> Safety Message	<input type="checkbox"/> Team Welcome Letter	<input checked="" type="checkbox"/> Communications Plan - ICS205	<input checked="" type="checkbox"/> Traffic Plan	<input type="checkbox"/> Incident Replacement	<input checked="" type="checkbox"/> Medical Plan - ICS 206	<input checked="" type="checkbox"/> Fire Behavior	<input checked="" type="checkbox"/> Aviation Emergency Evacuation	<input checked="" type="checkbox"/> Air Operations Summary - ICS 220	<input checked="" type="checkbox"/> Human Resource Message	<input type="checkbox"/> Demob List
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9. Prepared by (Planning Section Chief) <i>Mark Carlstrom</i>		10. Approved by (Incident Commander) <i>Ernest Mannello</i>																

ORGANIZATION ASSIGNMENT LIST		9. Operations Section	
1. Incident Name HAM LAKE		Operations Section Chief	MICHAEL WURST
2. Date Prepared 05/19/07		Operations Section Chief	
3. Time Prepared 0913		a. Branch I - Division/Groups	
4. Operational Period 05/20/07 Sunday DAY Shift 0630 - 2000		Division/Group A / B / X / Y / Z	unstaffed
Position	Name	Division/Group	
5. Incident Commander and Staff		Division/Group C / D	ISAAC NAYLOR
Incident Commander / Deputy	GENE MANNELIN	Division/Group D	
Canadian Incident Commander	DAVE MANOL	Division/Group E	JOHNNY CLEM
Safety Officer	GEORGE POZZUTO	Division/Group W	MIKE BECKETT
Information Officer	ANGELA SMITH(T)	Division/Group ENGINE S/T	
Liaison Officer		b. Branch I - Division/Groups (contiued)	
6. Agency Representative		Division/Group REHAB GROUP	CRAIG MARTIN
Agency	Name	Division/Group PUBLIC SAFETY	TOM KAFFINE
USFS Agency Administrator	JIM SANDERS	Division/Group CREWS IN CANADA	DAVE MATIER (LIAISON)
Agency Adm. Rep / Trainee	JOHN WYTANIS / CARLEEN YOCUM	Division/Group BAER TEAM	
Minnesota DNR	STEVE SIMMER	Division/Group	
Cook County Sheriff	MARK FALK	Division/Group	
Candian Liaison	JEFF GAUDRY	Division/Group	
7. Planning Section		c. Branch III - Division/Groups	
Chief	MARK CARLSTROM	Branch Director	
Deputy		Deputy	
Resources Unit		Division/Group	
Situation Unit		Division/Group	
Documentation Unit		Division/Group	
Demobilization Unit		Division/Group	
Fire Behavior Analyst		Division/Group	
Human Resource Specialist		d. Air Operations Branch	
Training Specialist		Air Operations Branch Director	
GIS Specialist		Helibase Manager	
Computer Specialist	ANN SAMPSON	Air Attack Supervisor	
Resource Advisor	TIM ENGRAV; SARA ERICKSON	ASGS / HEB1	JOE SUMMERS
Incident Meteorologist		Helicopter Coordinator	
8. Logistics Section		Air Tanker Coordinator	
Chief	DENNIS BROGGER; DUANE CIHLAR	10. Finance Section	
Deputy		Chief	BRENDA MILES
Supply Unit	WILLIAM LAUER	Deputy	
Facilities Unit		Time Unit	BARB MCELDERRY
Ground Support Unit	KERMIT JOHANSSON(T)	Procurement Unit	
Communications Unit	BYRON VANALSTEIN	Compensation/Claims Unit	
EMTB	ISABELLA IBABAO	Cost Unit	
Security Unit	MIKE WELKER(T)	Prepared by (Resource Unit Leader)	
Food Unit		D. Ross Catron	

Fire Weather Forecast

FORECAST NO: 13

NAME OF FIRE: HAM LAKE FIRE

PREDICTION FOR: Day Shift
SHIFT DATE: May 20 Sunday

UNIT: Superior National Forest

SIGNED: Byron Paulson
Incident Meteorologist

TIME AND DATE

FORECAST ISSUED: 1300 CDT 19 MAY, 2007

WEATHER DISCUSSION:

....COOL BUT DRY...THEN RAINS RETURN MONDAY...

Cold Canadian high pressure will provide a cool but partly cloudy day. The cold front which passed across the incident early Saturday morning will lift back into Minnesota on Monday ahead of slowly moving cold front entering the Dakotas. Shower and thunderstorm chances will begin Monday and last into Thursday ahead of this slowly moving weather system.

TODAY:

WEATHER: Cool. Partly cloudy.

TEMPERATURES: High 53 to 57.

HUMIDITY: 30 to 35%.

WINDS: All winds are **20 foot winds:** East to southeast 10 to 15 mph.

HAINES INDEX: 4 which is low.

WINDS FOR AIROPS : 2000 feet above ground: East to southeast 15 mph.

TONIGHT:

WEATHER: Becoming mostly cloudy.

TEMPERATURES: Low 29 to 34.

HUMIDITY: Max around 80%.

WINDS: Southeast diminishing to 3 to 7 mph.

MONDAY:

Partly cloudy with a chance of showers and thunderstorms. High in the lower to mid 60s. Min humidity 40 to 45%. Wind southeast 15 to 20 mph.

MONDAY NIGHT:

A good chance of showers and thunderstorms. Lows 45 to 50. Wind southeast 10 mph. Humidity recovery 80%.

EXTENDED FORECAST: TUESDAY AND WEDNESDAY:

Tuesday: A good chance of showers and thunderstorms. High in the mid 60s. Min humidity above 40%. Wind southeast 15 to 20 mph.

Wednesday:....A good chance of showers and thunderstorms. High in the mid 60s. Mjin humidity above 40%. Wind southwest 15 mph becoming west.

Weather Yesterday

Rainfall across the incident was from .15 to .20 inch

FIRE BEHAVIOR FORECAST

FORECAST NUMBER: 23	TYPE OF FIRE: Wildfire
FIRE NAME: Ham	OPERATIONAL PERIOD: Day Shifts 05/20-22
DATE ISSUED: 05/19/2007	TIME ISSUED: 1200
UNIT: Superior National Forest	SIGNED: Tom Reid FBAN

PRESCRIPTIONS/ASSUMPTIONS:

Fire was burning in hardwoods intermixed with fir, and jack pine stringers (fuel model 10). All fuels are available for consumption. Fine dead fuel moistures are wet and estimated to be 12-15%. Conifer live fuel moisture readings for this area have been estimated in the 100-110 % range. Predicted 20 foot winds; Sunday-Monday southeast 10 -15 mph, Tuesday south to southeast 15-20 mph. Daytime relative humidity for the period 35-40% with nighttime recovery to 80%.

WEATHER SUMMARY See attached forecast

FIRE BEHAVIOR

GENERAL:

Precipitation received over the fire Saturday and the predicted wet weather pattern Monday through Wednesday will moderate fire behavior. Minimal fire activity is anticipated; expect the fire to spread **less than 1 chain per hour with flame lengths of less than one foot** during the operational periods. Probability of ignition 10 -20 % for the operational periods.

SPECIFIC:

All Divisions:

The fire will smolder and creep throughout the operational periods with the main activity confined to areas of heavy dead and downed jackpots of fuel. Unburned island within the perimeter may still contain hot spots. These spots may be very difficult to detect with the forecasted weather. Surface fire is possible late in the week with warming and drying weather.

AIR OPERATIONS:

Cloud cover may hamper air operations Monday through Tuesday.

SAFETY

Do not become complacent and maintain your situational awareness. Watch your footing, wet conditions can pose a walking hazard. Also watch for falling sags, wet ground can cause trees with compromised root system as the result of the fire to fall as roots to pull out of the soil with the slightest winds.

TYPE / FUNCTION	NAME OF PERSONNEL OR CARGO (if applicable) OR INSTRUCTIONS FOR TACTICAL AIRCRAFT	MISSION START	FLY FROM	FLY TO
Air Tactical	Available from Ely Tanker Base.		Ely	Ham Fire
Recon with 351CH	As needed by Operations from Larch HB.	0900	Larch HB	Ham Fire
Transport Personnel/Cargo	As needed			
Ignition				
Medevac	Fly to ICP Helipad based upon medical unit instructions. Incident Medevac aircraft 351 CH			
Prepared By Jeff Gardetto AOBD		5/19/07		TIME: 1400 hrs. Page 2 of 2

INCIDENT RADIO COMMUNICATIONS PLAN	1. Incident Name	2. Date/Time Prepared	3. Operational Period Date/Time
	Ham Lake	5/19/2007 1230	5/20/2007 DAY

4. Basic Radio Channel Utilization

Radio Type/Cache	Channel	Function	Frequency/Tone	Assignment	Remarks
VHF	1	Tac 1	168.0500 Rx/Tx	Division D	
VHF	2	Tac 2	168.2000 Rx/Tx	Rehab Group/ Strike Team	Local VFD's may only have this channel in their radios
VHF	3	Tac3	168.6000 Rx/Tx	BAER	
VHF	4	Tac 4	164.1375 Rx/Tx	Division E	
VHF	5	Tac 5	166.7250 Rx/Tx	Division W	
VHF	6	Command 6	168.7000 Rx 170.9750 Tx	COMMAND	NIFC "C-1"
VHF	7	Command 7	162.9625 Rx 171.7875 Tx	COMMAND	NIFC "C-7"
VHF	8	Command 8	166.6125 Rx 168.4000 Tx	COMMAND	NIFC "C-4"
VHF	9	SUF Gunflint Repeater	169.9250 Rx 170.5250 Tx 110.9 pl	Forest Net Back Up only	Back-Up
VHF	10	Cook County Sheriff	158.730 Rx D743 155.985 Tx D627	Emergency Contact	WIDEBAND
VHF	11	Tac 11	166.7750 Rx/Tx	Division C	
VHF	12	Air-to-Ground 1	169.2000 Rx/Tx	Primary	
VHF	13	Air-to-Ground 2	166.6875 Rx/Tx	Secondary	
VHF	14/16	Air Guard	168.6250 Rx/Tx 110.9 PL	FOR EMERGENCY USE ONLY	

All frequencies are Analog – Narrowband except as noted

5. Prepared by (Communications Unit)

Byron Van Alstein COML



Logistics Radios: Group 1 Channel 2

MEDICAL PLAN	1. Incident Name	2. Date Prepared	3. Time Prepared	4. Operational Period					
	Ham Lake Fire	5-19-07	1830	5-20-07 0600-2200					
5. Incident Medical Aid Station									
Medical Aid Stations		Location			Paramedics Yes No				
Sea Gull Guard Station		11456 Gunflint Tr. Grand Marais, MN			XX				
6. Transportation									
A. Ambulance Services									
Name		Address		Phone		Paramedics Yes No			
Gunflint VFD Ambulance		Gunflint Lodge Grand Marais, MN		218-387-3030					
Cook Co. Ambulance		Gunflint Tr & 5 th Grand Marais, MN		218-387-3030					
Luke One Air		Duluth, MN		800-824-5773		XX			
Life Flight		Duluth, MN		800-447-5540		XX			
B. Incident Ambulances									
Name		Location			Paramedics Yes No				
Helicopter 863H		Larch Helibase 307-690-2710011881631461330 Satellite					XX		
Beaver Fixed Wing		ELY Sea Plane Base 218-365-7565					XX		
863H									
7. Hospitals									
Name	Address		Travel Time Air Ground		Phone	Helipad Yes No		Burn Center Yes No	
Cook Co. Hospital	515 W 5 th Grand Marais N 47.45.00 W 90.20.00		30min 1hr		218-387-3269	XX			
St. Mary's Hospital	407 E 3 rd Duluth, MN N 46.47.60 W 92.05.90		1hr 3hr		218-786-4357	XX			
St. Luke's Hospital	915 E 1 st Duluth, MN N 46.47.80 W 92.05.40		1hr 3hr		218-249-5616	XX			
Ely-Bloomenson Hospital	328 W Conan Ely, MN N 47.50.00 W 91.52.00		40min 3hr		218-365-3271	XX			
8. Medical Emergency Procedures									
<p>***Tending to personal hygiene will reduce illness in and out of camp.</p> <p>***All medical emergencies will be reported to the Divs. The DIVS will notify Ham Lake Communications on the Command Frequency. Communications will clear ALL Radio Traffic, and notify the MEDL. Report should include location, type, and number of injuries, medical, and transportation needs (please include nearest drop point/helispot). Any on-scene EMT's will stabilize the patient.</p> <p>***The term "MEDIVAC" is to be used for life threatening evacuations only.</p>									
Prepared by (Medical Unit Leader)					10. Reviewed by (Safety Officer)				
<i>Isabelle Stabao / Med. Unit Emt.</i>					<i>Levy</i>				

AVIATION EMERGENCY EVACUATION PLAN

Ham Lake Incident

Life Flight

Air Rescue: phone 1-800-447-5540

Air/Ground Frequency: 155.340 (State Air Rescue Freq., for use with Life Flight only)

Travel: 60 minute time for aircraft to arrive on scene

Life Flight: Duluth, MN **Night Vision Capable**

Helispot Location:

Ham Lake ICP	Gunflint Station 1
MEDL – Harry Wheeler	
Lat: N 48° 07' 10.7"	Lat: N 48° 02' 36.8"
Long: W 090° 50' 24.4"	Long: W 090° 27' 15.0"
Elevation: 1509'	Elevation: 1897'

MEDICAL EMERGENCY = LIFE THREATENING INJURY OR ILLNESS

- All **non-Medical emergencies** requiring medical transport only should be clearly stated
- **When requesting medical aid, state:**
 1. Name of On-Scene Incident Commander (DIVS, EMT, etc.)
 2. Location: Drop point, Helispot, road intersection, mile marker, dip site, grid location, lat. X Long., etc. Best reference possible.
 3. Type of injury/illness. Medical Unit Leader will need good set of vitals, A-B-C's for proper assessment.
 4. Number of patients. If helicopter transport required, state number of transport and approximate weight.
 5. Treatment being given.

Helispot Night Marking Procedures:

At ICP: Flashing strobe beacon or Chem lights on corners. *Only used for Medical Emergency*

MEDL Harry Wheeler will be ground contact for night medivacs

** Keep all non-essential personnel clear of helispot.

DO NOT use flashlights, headlamps, headlights, etc. to identify Emergency Pad location; and DO NOT shine any lights at the incoming Life Flight helicopter (pilot is wearing night vision goggles!!)

** All daylight hour non-emergency helicopter transports using incident aircraft will fly in / out of ICP Helispot

Air/Ground Frequency 169.200 (Channel 12, Ham Lake ICS-205)

Signature:  5/20/2007

HEALTH AND SAFETY MESSAGE

SAFETY starts with ***YOU***

We are **ALL** accountable for **SAFE** behaviors

For Day Operations: May 20, 2007

INCIDENT: Ham Lake

DATE: May 19, 2007

TIME: 2000

Major Hazards and Risks:

- **WEATHER:** Staying dry and warm is vital to your good health
- **DRIVING:** Road conditions have changed along with the weather
- **COMPLACENCY:** Accept personal responsibility for your actions.....set the standard!!!

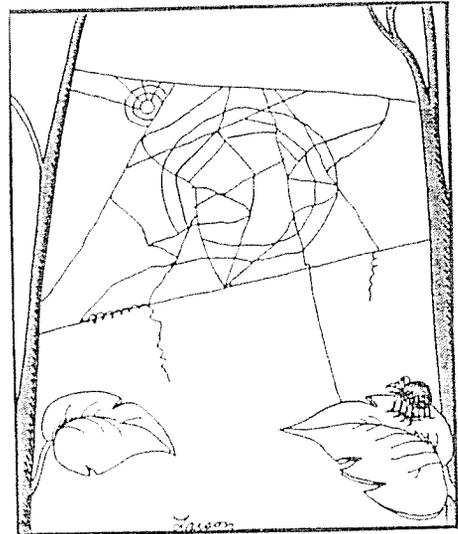
Fire Order of the Day: **Recognize current weather conditions and obtain forecasts**

- **TASK.....**What is to be done.....Strategy and tactics
- **PURPOSE.....**Why it is to be done.....Big picture.....who, what, when, where, why, etc.....
- **END STATE.....**How it should look when done....Quantify your expectations.....Leaders Intent

Situation Awareness

- **Get a good briefing prior to beginning task**
- **Ask if you don't understand!!!!**
- **Do you know where you are eating tonight?**
- **Do you know where you are sleeping tonight?**

Give clear instructions and ensure they are understood!!!



"Whoa! ... That can't be right!"

Thanks from your Safety Team!!

Tony Beitia
Jim Grant
George Pozzuto

Our SAFETY RECORD has been excellent.....
lets finish this incident strong and make that
extra effort to a safe working environment!!!!

INCIDENT SAFETY ANALYSIS (215a)

Ham Lake

DIV	HAZARDS	MITIGATIONS	
All	Cool Weather	<ul style="list-style-type: none"> • Carry extra clothing to prevent hypothermia following shift • Carry, and drink regular compliment of water each day • Dry out sleeping bags, tents, clothing, boots, etc. 	
All	Driving & Traffic	<ul style="list-style-type: none"> • Use spotters when backing, and honk horn to alert personnel • Follow 3 second rule when driving on Cook County Road 12 • Always use headlights, wear seatbelts, and use chock blocks • Park in designated areas only • Car Pool to meals, meetings, and fireline when possible • Watch out for Home Owners & Public entering fire area • Don't park in private driveways • Shuttle personnel to limit the number fire vehicles in high use areas 	
All	Foot Travel	<ul style="list-style-type: none"> • Watch footing on wet terrain, avoid walking on slick surfaces • Carry tools on downhill side • Use tool guards or tape when traveling to worksite • Maintain 8'-10' spacing 	
All	Hazard Trees	<ul style="list-style-type: none"> • Follow "Hazard Tree Safety" guidelines, IRPG pages 80 & 81 • Look up, down around for hazard tree indicators • Only fell trees within your expertise, and training 	
	Water Travel	<ul style="list-style-type: none"> • Follow safety guidelines established in water safety training • Always wear Personal Flotation Devices (PFD) • Paddle near shoreline when white caps are present on water • Secure loads and follow weight restrictions on watercraft • Use good lifting practices when portaging with canoes • Watch for submerged trees when landing in black • Use tool guards or tape in watercraft 	
ICP Base Camp	ICP Base Camp	<ul style="list-style-type: none"> • Place propane heaters away from doorways, walls or other flammable items, and ensure proper ventilation • Ensure proper footing on wet surfaces • Know locations of fire extinguishers in your work area • Use proper lifting techniques.....lift with legs not back • Get help when lifting heavy items • Assist with backing of vehicles, and forklift operations 	
	Mop Up	<ul style="list-style-type: none"> • Maintain 8'-10' spacing • Wear appropriate PPE such as safety glasses, gloves, etc 	
All	Personal Hygiene	<ul style="list-style-type: none"> • Wash your hands on a regular basis & before each meal • Don't share personal items such as razors, toothbrushes, etc. • Use preventative measures to limit exposure to illness 	
All	Helicopter Operations Fixed Wing Aircraft	<ul style="list-style-type: none"> • Follow "Aviation Watch-Out Situations" on page 46, IRPG • Don't plan on air resources for medical transport or re-supply 	
All	Wildlife	<ul style="list-style-type: none"> • Keep camp & sleeping area clean of debris, and food • Exercise caution for wildlife crossing roads at dawn & dusk 	
INCIDENT NAME Ham Lake		DATE & TIME PREPARED 05/19/2007 1900	OPERATIONAL PERIOD 05/20/2007 Day

Prepared by Safety Officer:



Reviewed by Operations Section Chief:



**Ham Lake Incident
PHONE LIST**

<u>INCIDENT COMMANDER & STAFF</u>		<u>INCIDENT Fax</u>	801-413-0588
IC-US Gene Mannelin	651-895-5426		
	801-413-0567		
IC-Canada	807-727-0351	<u>MISC.</u>	
Safety	801-413-0566	Duluth Mob Center	218-727-9253
INFO	801-413-0589	MIFC Dispatch	218-327-4558
PIO	612-741-7640	MIFC Dispatch fax	218-327-4528
		MIFC NE Fire Cache	218-327-4578
<u>OPERATIONS</u>		MIFC Fire Cache f	218-327-4581
Operations Sec Chief	775-397-0009		
		Cook County Hospital	218-387-3269
<u>AGENCY REPS</u>		St Mary's Hospital	218-786-4357
MN DNR	TBD	St Luke's Hospital	218-249-5616
Cook County Sheriff	218-387-3030	Ely-Bloomenson Hospital	218-365-3271
		Gunflint VFD & Ambulance	218-387-3030
<u>PLANS</u>	801-413-0586	Gunflint FD	651-895-5427
	801-413-0587	Gunflint FD Chief	651-895-5485
PLNS Mark Carlstrom cell	651-895-5424	Luke One Air-Duluth	800-824-5773
		Life Flight-Duluth	800-447-5540
<u>LOGISTICS</u>		Gunflint Ranger District	218-387-1750
Logistics Section Chief	801-413-0565	Sea Gull Guard Station	218-388-2215
Supply/Ordering	801-413-0583	Gull fax	218-388-2219
Ordering fax	801-413-0582	Loon Heli Base	218-365-7565
		Ely Tanker Base	218-365-4831
<u>FINANCE</u>	801-413-0590	Ely Tanker Base fa	218-365-5420
	801-413-0591	Heavy Heli Base,GM	218-387-3069
		Larch Helibase	763-257-3646
<u>COMMUNICATION -ICP</u>	801-413-0580		
COML - Byron cell	612-741-7716		
CTSP - Ann cell	612-741-7642		
<u>MEDICAL</u>	801-413-0598		

Meal and Shower Instructions (5/19/2007)

5/20/2007 Sunday

Dinner at Voyageur Lodge from 1830 – 2100

5/21/2007 Monday

Breakfast at Voyageur Lodge from 0530 – 0900

Lunch...Sack lunches, water and Gatorade available at refrigerator van in the Public Boat Launch Parking area next to Voyageur Lodge.

Parking

All vehicles to be parked in the Public Boat Landing parking lot. Access to Voyageur Lodge...walk ¼ mile, follow light sticks

Showers

Showers at Voyageur Lodge.

These arrangements and times will remain in place until further notice.

