

Outside Presenter CLETS Curriculum

The DMV Departmental Training Branch has developed approved Driver License and Registration CLETS workbooks and Lesson Plans to be used by outside presenters.

The curriculums are available with the following limitations:

1. PDF files are password protected to allow high resolution printing and read only capability. No editing functions are allowed and are blocked.
2. All materials are copyright protected for training and development purposes only.

Printing of Workbooks

It is the responsibility of the user to provide printed workbooks. Once duplicated, these resources are **restricted** to Law Enforcement usage only and are not to be released to the public. The authorized agency agrees to secure the materials for internal allied law enforcement usage only. DMV is not responsible for unauthorized duplication or usage of printed materials.

Workbook Printing Instructions

- The workbook layout and usage is formatted as 2sided (back to back). It will not flow properly as a 1 sided workbook.
- Binding is preferred however; three hole punch will work.
- If stapling is desired, have the staple placed in the upper LEFT corner.
- If desired, driver license workbooks have a blue cardstock cover and back.
- If desired, registration workbooks have a green cardstock cover and back.

Lesson Plans

- Lesson Plans are designed for 2sided copying but may be copied single sided.

PowerPoint/PDF Presentations

This document is provided as a visual enhancement to use on projection equipment and is helpful to view as you work through the workbooks.

- PowerPoint Presentations will be in “PPS” format and no changes can be made to the file.
- PDF Workbook print files will display on projection systems but do not have the same slide advance features of PowerPoint. Advancement on Acrobat Reader is only possible by using the page forward or scrolling features within Acrobat Reader unless you have separate presentation software with your projection system.

Security

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