

## GENERAL USER INSTRUCTIONS

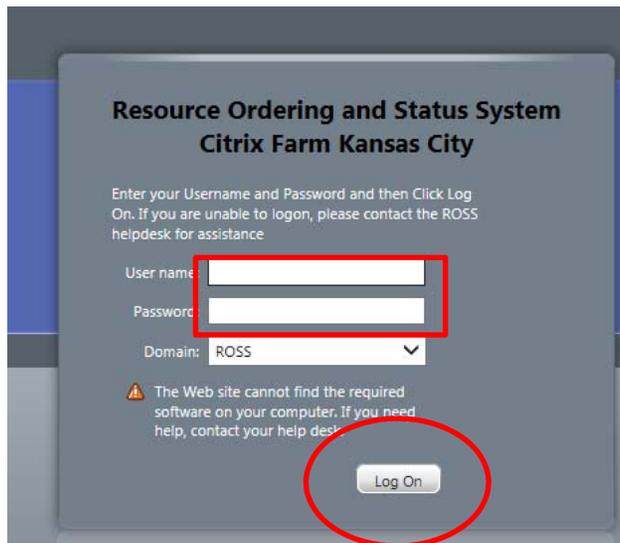
## Non FS Citrix Application / ROSS Production Application

- 1) Open Internet Explorer (IE)
- 2) Click Link To Citrix XenApp



<https://ross.fs.fed.us/XenApp>

- 3) Login In Using NON FS CITRIX ACCOUNT INFO

A screenshot of a web login page titled "Resource Ordering and Status System Citrix Farm Kansas City". It contains fields for "User name", "Password", and a "Domain" dropdown menu set to "ROSS". A "Log On" button is at the bottom, circled in red. A warning message is visible at the bottom left.

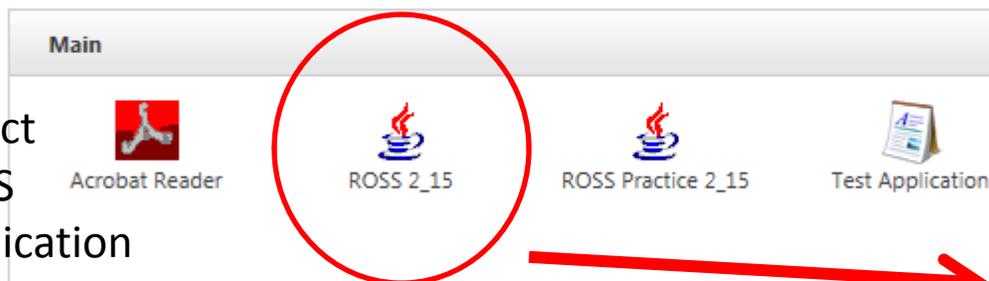
IF THIS IS A NEW ACCOUNT

You Will Be Prompted To  
Change Initial Password.

Suggest Using Your ROSS  
Password for Citrix Password

- 4) Select  
ROSS  
Application

### Client Install



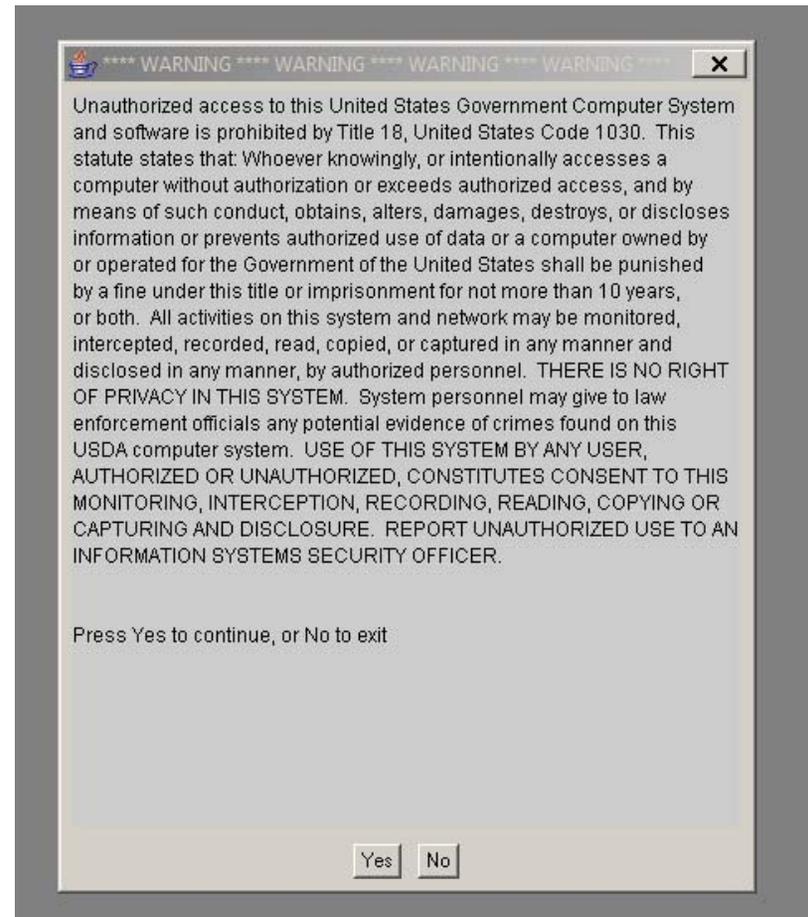
Wait For Citrix Client To Attach To ROSS



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5) FROM THIS POINT ON You Will Access and Utilize The ROSS Production Application As Normal

6) Utilize LogOff Button To EXIT the CITRIX Client



Basic Flow: Login In To The CITRIX CLIENT : Login In To ROSS from IE / Citrix Screen : Utilize ROSS Production Application

To **EXIT ROSS** Production : Close Application (File Exit) : LogOff Citrix (Closing IE / Citrix Application [NOT LOGGING OFF] Can Corrupt Printer Configurations)