

Using Citrix to Access ROSS - for non-FS users

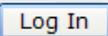
DATE: 11/21/12

VERSION 2.14

To log on to ROSS using Citrix

1 Start your Internet browser, and then type <https://ross.fs.fed.us/XenApp> in the **Address** bar.

*You must have an **Active Directory account** to use Citrix. For more information contact the ROSS Citrix coordinator for your geographic area.*

2 On the **Citrix Web Interface Login** screen under **Login**, complete the following information and then click 

- Active Directory user name
- Active Directory password.

3 On the Citrix Web Interface Applications screen, click 

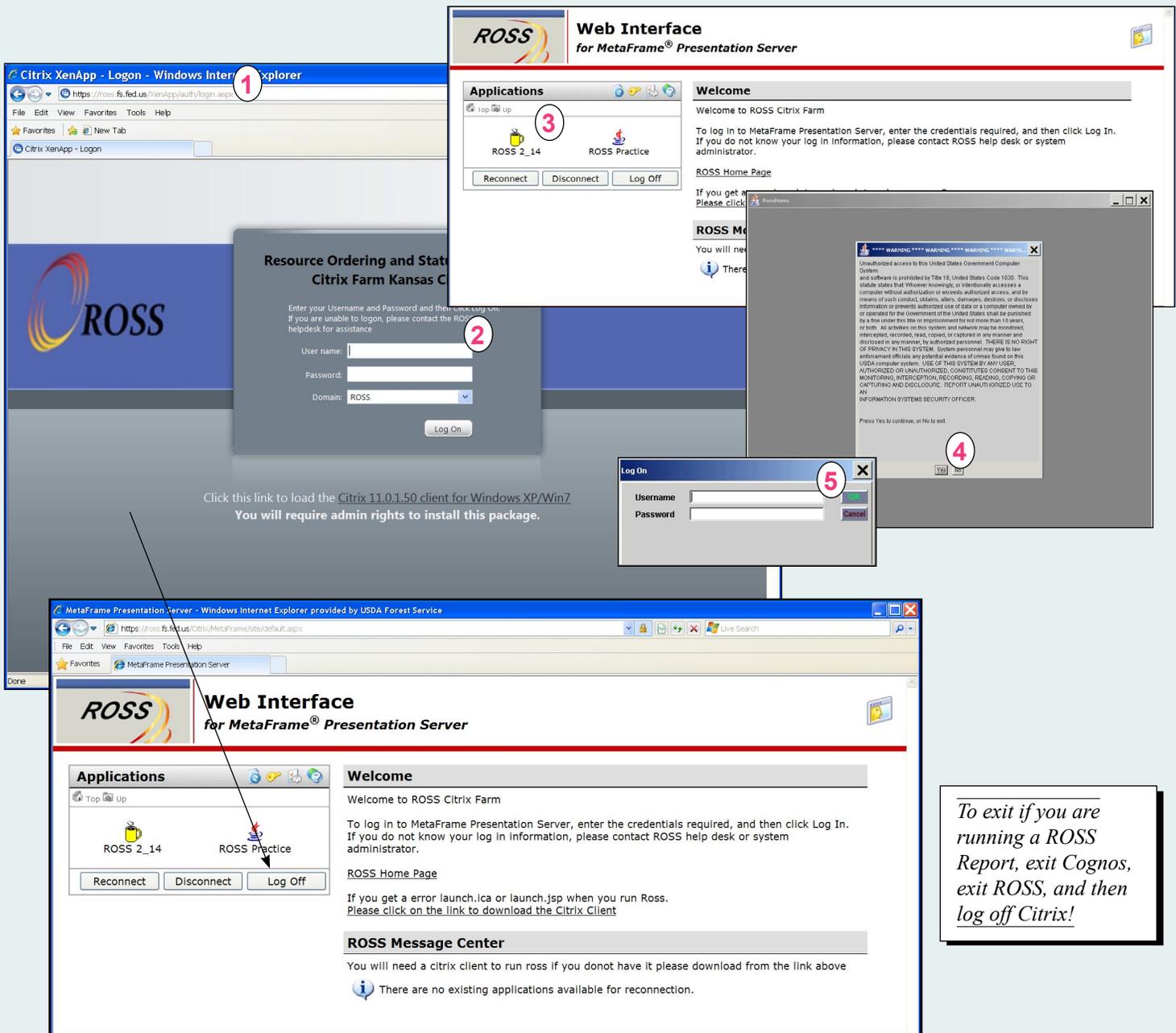
If you are having trouble logging in for the first time see the task, "To manually install the Citrix plug-in" on this quick reference card.

4 On the **ROSSHome** screen, click 

5 Log in as usual, using your **ROSS username** and **ROSS password**.

To exit ROSS and the Citrix server

- Exit ROSS, click  on the **Citrix Web Interface Applications** screen, and then close your Internet browser.



1 Start your Internet browser, and then type <https://ross.fs.fed.us/XenApp> in the **Address** bar.

2 On the **Citrix Web Interface Login** screen under **Login**, complete the following information and then click 

3 On the Citrix Web Interface Applications screen, click 

4 On the **ROSSHome** screen, click 

5 Log in as usual, using your **ROSS username** and **ROSS password**.

Click this link to load the [Citrix 11.0.1.50 client for Windows XP/Win7](#)
You will require admin rights to install this package.

To exit if you are running a ROSS Report, exit Cognos, exit ROSS, and then log off Citrix!

The terminology and process for installing Citrix has changed for Citrix plug-in version 12.1.144. If you already have version 12.1.144 installed on your laptop or personal computer, you can skip this task!

To manually install the Citrix plug-in onto your laptop or personal computer

If you are unable to connect to Citrix, you may need to open and install the Citrix plug-in onto your laptop or personal computer. You may need Administrator rights to install.

1 Start your Internet browser and then type the following in the address bar

<http://www.citrix.com>

2 On the Citrix screen, click **Downloads**.

3 On the **The downloads you need in one, easy place**, click the **Search Downloads by Product** drop-down arrow, and then click to select **XenApp**.

4 On the “**Find all downloads you need-fast**” screen, scroll to the bottom of the page.

5 Under **Legacy Clients**, click the **Online Plug-In 12.1.144 for Windows Internet Explorer 9 Support** download link.

continued on next page

Citrix Systems - Virtualization, Networking and Cloud. Visual Computing, Simplified. - Windows Internet Explorer provided by U

http://www.citrix.com/eng/EnglishHome.asp

File Edit View Favorites Tools Help

Citrix Systems - Virtualization, Networkin...

CITRIX

Products & Solutions Downloads **2** Support Log In

Log in to access more downloads.

My Citrix

Username:

Password:

Log In

Forgot Your Password

New Users

More Options

The downloads you need in one, easy place.

Select your product and then narrow your search by version, operating system or download type to find exactly what you need. If you are looking for a Citrix XenApp Client, select XenApp then refine your results by platform.

Search Downloads by Product **3**

Select One

XenDesktop

XenApp

XenClient

Receiver

XenServer

NetScaler

Essentials for Hyper-V

Access Gateway

Branch Repeater

GoToMeeting

GoToMyPC

GoToAssist

XenApp Fundamentals

CloudStack

NetScaler Application Firewall

EdgeSight

Licenseing

Web Interface

Single Sign-On (formerly Password Manager)

Provisioning Services

WorkFlow Studio

Featured Downloads

XenApp Clients & Plug-ins

CITRIX Receiver

XenServer Free

XenClient Express

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GoToMyPC

GoToAssist

View All

Customer Success

Blogs

Citrix TV

Hotfixes **Log in for More Downloads** Hide Downloads

- XenApp (all product versions)
- XenApp 6.0 for Windows Server 2008 R2 Hotfixes
- XenApp 5.0 for Windows Server 2003 Hotfixes
- XenApp 5.0 for Windows Server 2008 Hotfixes
- Presentation Server 4.0 for UNIX Hotfixes
- Presentation Server 4.5 and Components Hotfixes

SDKs **Log in for More Downloads** Hide Downloads

- XenApp (all product versions)
- XenApp SDKs

Legacy Clients **Log in for More Downloads** **5** Hide Downloads

- XenApp (all product versions)
- Online Plug-in 12.1.144 for Windows with Internet Explorer 9 Support** **4** Windows (32, 64-bit)
- Offline Plug-in 6.0.2 Windows (32, 64-bit)
- Online Plug-in for Windows 12.1 Windows (32, 64-bit)
- Receiver for Mac 11.2 (Online Plug-in) Mac
- WinCE/PocketPC Clients WinCE, Windows Mobile
- EPOC/Symbian OS Clients EPOC and Symbian OS
- UNIX Clients UNIX
- IBM OS/2 Clients IBM OS 2
- Windows (16-bit) Clients Windows (16-bit)
- DOS Clients DOS

Indicates restricted access. For further assistance, please contact **Customer Service**.



Installing Citrix

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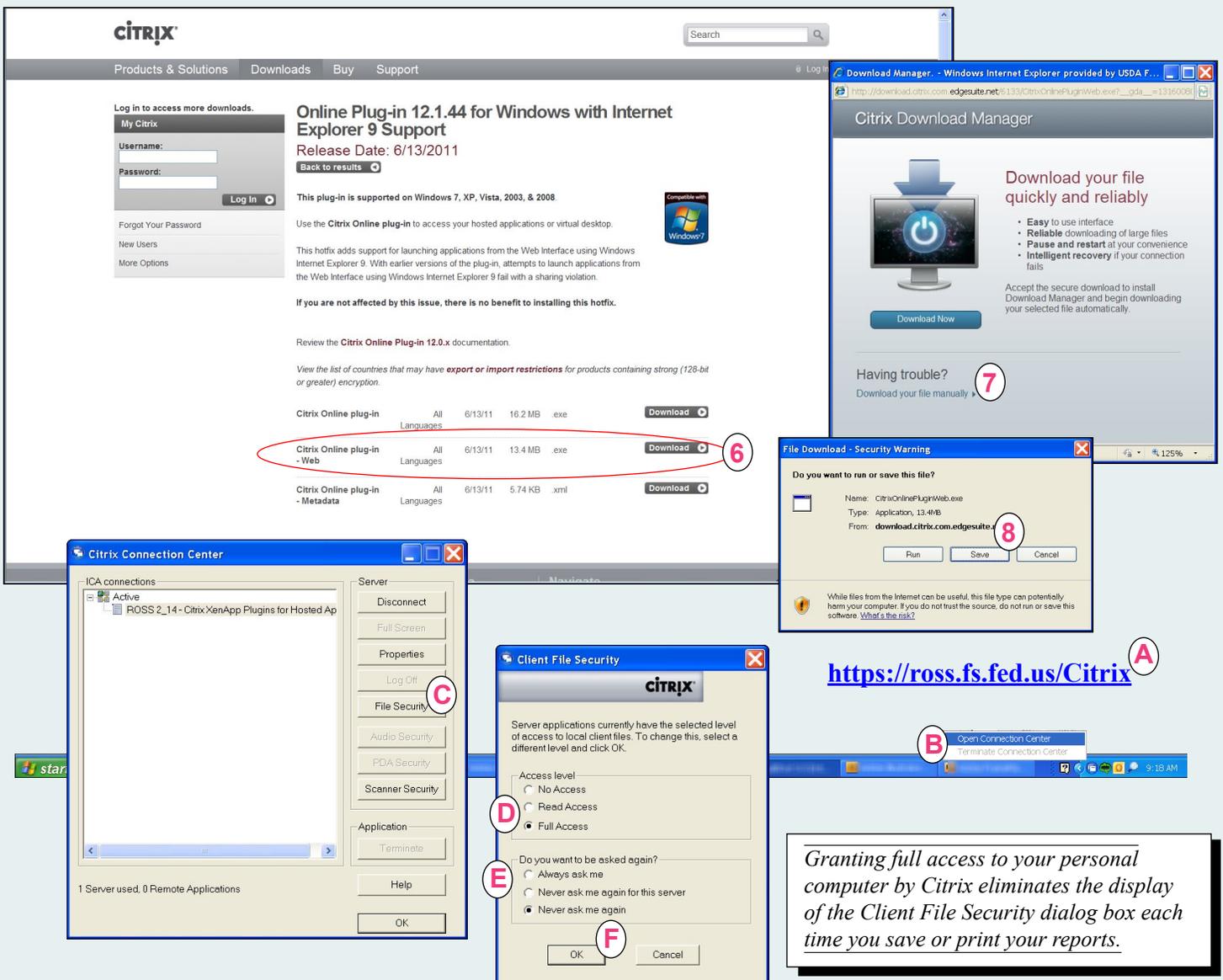
To manually install the Citrix plug-in onto your laptop or personal computer - *continued*

- 6 On the **Online Plug-In 12.1.144 for Windows Internet Explorer 9 Support** screen, click **Download** and download **Citrix Online Plugin - Web**.
- 7 On the **Download Manager** dialog box, click the **Download your file manually** link.
- 8 On the **File Download** dialog box, click **Save** and then save **CitrixOnlinePluginWeb.exe** to your desktop.
- 9 On your desktop, double-click .
- 10 Complete the installation as instructed on your screen.

To identify your local drive, client files, and printers to Citrix

You'll need to perform this task only once.

- A Log into ROSS using Citrix.
- B On the right-hand side of the **Windows taskbar**, right-click the **Citrix Connection Center** icon, and then click **Open Connection Center**.
- C On the **Citrix Connection Center** dialog box, click **File Security**.
- D On the **Client File Security** dialog box under **Access level**, click to select **Full Access**.
- E Under **Do you want to be asked again?**, click **Never ask me again**.
- F Click **OK** and then click **OK** on the **Citrix Connection Center** dialog box.



The screenshot shows the Citrix website's download page for the 'Online Plug-in 12.1.144 for Windows with Internet Explorer 9 Support'. A red circle highlights the 'Citrix Online plug-in - Web' download link, labeled with a circled '6'. To the right, the 'Citrix Download Manager' window is open, showing a 'Download Now' button and a 'Having trouble? Download your file manually' link, labeled with a circled '7'. Below this, the 'File Download - Security Warning' dialog box is shown, with the 'Save' button highlighted by a circled '8'. In the bottom left, the 'Citrix Connection Center' window is open, with the 'File Security' button highlighted by a circled 'C'. The 'Client File Security' dialog box is also open, showing 'Full Access' selected under 'Access level' (labeled 'D'), and 'Never ask me again' selected under 'Do you want to be asked again?' (labeled 'E'). The 'OK' button in this dialog is labeled with a circled 'F'. A circled 'A' is placed near the URL <https://ross.fs.fed.us/Citrix>. A circled 'B' is placed near the 'Open Connection Center' button in the Windows taskbar. A text box at the bottom right contains the text: 'Granting full access to your personal computer by Citrix eliminates the display of the Client File Security dialog box each time you save or print your reports.'

Saving User Community Reports for Citrix - for non-FS users only

DATE: 11/21/12

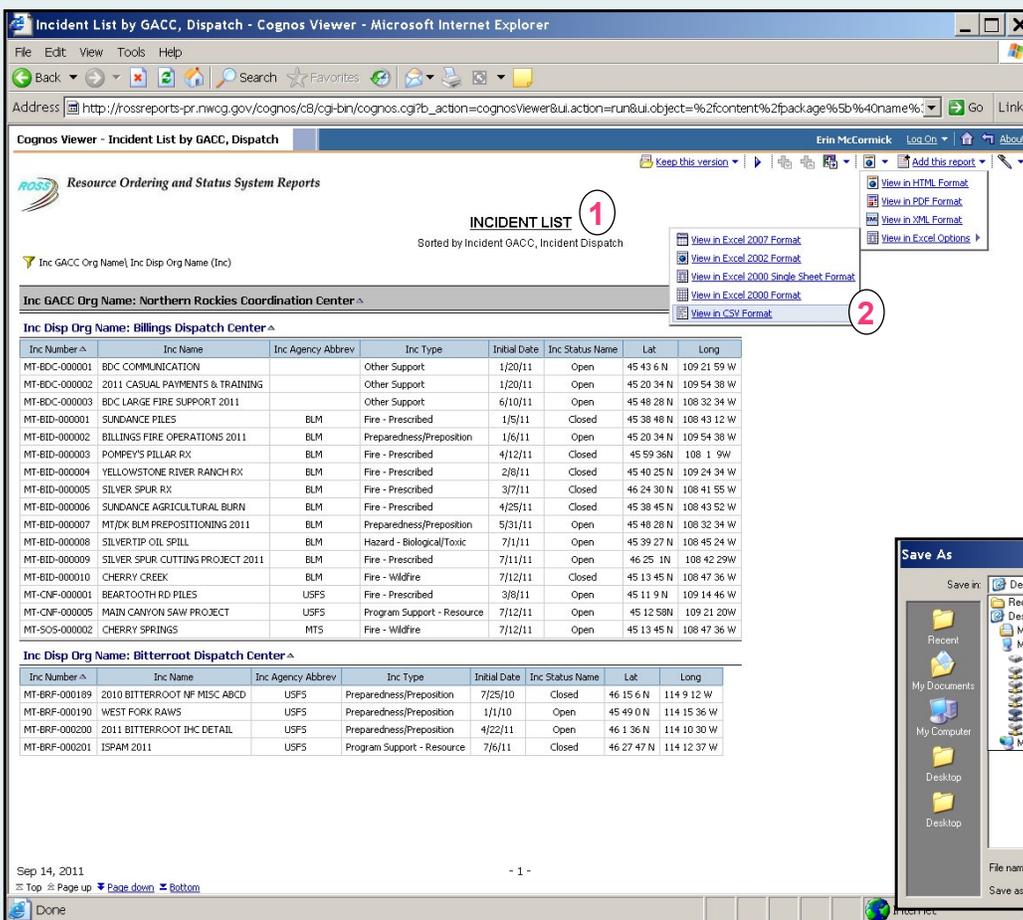
VERSION 2.14

To save a User Community report when using Citrix to access ROSS

- 1 Create the **User Community report** of your choice.
- 2 On the **Cognos Viewer** toolbar, click  and then click to select the **View in...** of your choice.
In this example, the report is saved in .CSV format.
- 3 On the **File download** dialog box, click .
- 4 On the **Save As** dialog box, click the **Save in** drop-down arrow, and then click to select **C\$ on Client (V:)**.

- 5 Navigate to the **folder** of your choice, and then save the report to the folder and file location of your choice.

*Before printing a spreadsheet saved to your Citrix farm shortcut, you **must** save it in the **CSV** format. Saving it in **XLS** (Excel 2003) causes an error when you try to open it!*



Incident List by GACC, Dispatch - Cognos Viewer - Microsoft Internet Explorer

Address: http://rossreports-pr.nwcg.gov/cognos/c8/cgi-bin/cognos.cgi?b_action=cognosViewer&ui.action=run&ui.object=%2fcontent%2fpackage%5b%40name%...

Cognos Viewer - Incident List by GACC, Dispatch

Resource Ordering and Status System Reports

INCIDENT LIST

Sorted by Incident GACC, Incident Dispatch

Inc GACC Org Name: Northern Rockies Coordination Center

Inc Disp Org Name: Billings Dispatch Center

Inc Number	Inc Name	Inc Agency Abbrev	Inc Type	Initial Date	Inc Status Name	Lat	Long
MT-BDC-000001	BDC COMMUNICATION		Other Support	1/20/11	Open	45 43 6 N	109 21 59 W
MT-BDC-000002	2011 CASUAL PAYMENTS & TRAINING		Other Support	1/20/11	Open	45 20 34 N	109 54 38 W
MT-BDC-000003	BDC LARGE FIRE SUPPORT 2011		Other Support	6/10/11	Open	45 48 28 N	108 32 34 W
MT-BID-000001	SUNDANCE PILES	BLM	Fire - Prescribed	1/5/11	Closed	45 38 48 N	108 43 12 W
MT-BID-000002	BILLINGS FIRE OPERATIONS 2011	BLM	Preparedness/Preposition	1/6/11	Open	45 20 34 N	109 54 38 W
MT-BID-000003	POMPEYS PILLAR RX	BLM	Fire - Prescribed	4/12/11	Closed	45 59 36N	108 1 9W
MT-BID-000004	YELLOWSTONE RIVER RANCH RX	BLM	Fire - Prescribed	2/8/11	Closed	45 40 25 N	109 24 34 W
MT-BID-000005	SILVER SPUR RX	BLM	Fire - Prescribed	3/7/11	Closed	46 24 30 N	108 41 55 W
MT-BID-000006	SUNDANCE AGRICULTURAL BURN	BLM	Fire - Prescribed	4/25/11	Closed	45 38 45 N	108 43 52 W
MT-BID-000007	MT/OK BLM PREPOSITIONING 2011	BLM	Preparedness/Preposition	5/31/11	Open	45 48 28 N	108 32 34 W
MT-BID-000008	SILVERTIP OIL SPILL	BLM	Hazard - Biological/Toxic	7/1/11	Open	45 39 27 N	108 45 24 W
MT-BID-000009	SILVER SPUR CUTTING PROJECT 2011	BLM	Fire - Prescribed	7/11/11	Open	46 25 1N	108 42 29W
MT-BID-000010	CHERRY CREEK	BLM	Fire - Wildfire	7/12/11	Closed	45 13 45 N	108 47 36 W
MT-CNF-000001	BEAR TOOTH RD PILES	USFS	Fire - Prescribed	3/8/11	Open	45 11 9 N	109 14 4 W
MT-CNF-000005	HAIN CANYON SAW PROJECT	USFS	Program Support - Resource	7/12/11	Open	45 12 58N	109 21 20W
MT-SOS-000002	CHERRY SPRINGS	MTS	Fire - Wildfire	7/12/11	Open	45 13 45 N	108 47 36 W

Inc Disp Org Name: Bitterroot Dispatch Center

Inc Number	Inc Name	Inc Agency Abbrev	Inc Type	Initial Date	Inc Status Name	Lat	Long
MT-BRF-000189	2010 BITTERROOT NF MISC ABCD	USFS	Preparedness/Preposition	7/25/10	Closed	46 15 6 N	114 9 12 W
MT-BRF-000190	WEST FORK RAWFS	USFS	Preparedness/Preposition	1/1/10	Open	45 49 0 N	114 15 36 W
MT-BRF-000200	2011 BITTERROOT IHC DETAIL	USFS	Preparedness/Preposition	4/22/11	Open	46 1 36 N	114 10 30 W
MT-BRF-000201	ISPAM 2011	USFS	Program Support - Resource	7/6/11	Closed	46 27 47 N	114 12 37 W

Sep 14, 2011 - 1 -



File Download

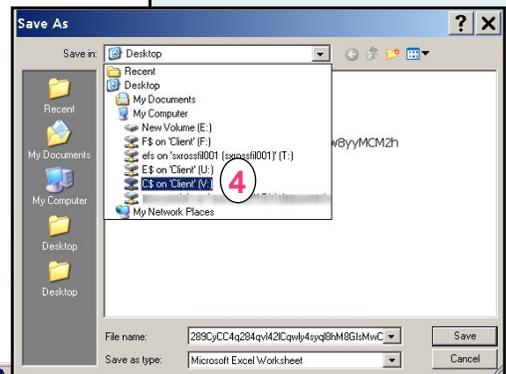
Do you want to open or save this file?

Name: Id289CyCC4q284qv42Cqwly4syq8M8GtMwC.xls
Type: Microsoft Excel Worksheet, 21.0 KB
From: rossreports-pr.nwcg.gov

Open Save Cancel

Always ask before opening this type of file

While files from the Internet can be useful, some files can potentially harm your computer. If you do not trust the source, do not open or save this file. [What's the risk?](#)



Save As

Save in: Desktop

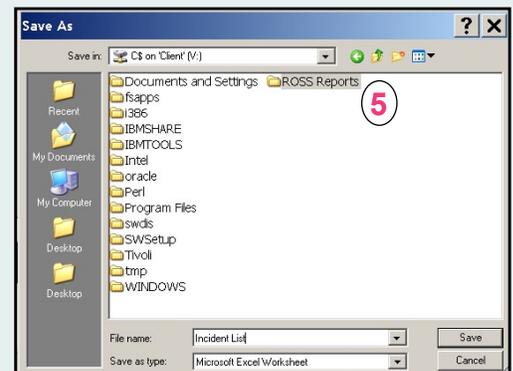
File name: Id289CyCC4q284qv42Cqwly4syq8M8GtMwC.xls

Save as type: Microsoft Excel Worksheet

Save Cancel

*To print a saved User Community report when using Citrix to access ROSS, click to open the **User Community** report of your choice that you saved on your personal computer, click **Print** on the **File** menu, and then complete the **Print** dialog box as appropriate!*

ROSS Helpdesk: 866-224-7677
email: helpdesk@dms.nwcg.gov



Save As

Save in: C\$ on Client (V:)

File name: Incident List

Save as type: Microsoft Excel Worksheet

Save Cancel